



JOB DESCRIPTION

Job Description and Details	Job Description No.	HR / MFGH / JD / 011
	Date	02/02/2021
	Job Title	Forestry Logistics Manager
	Reports to	General Manager - Forestry
	Direct Subordinates	None
Working Relationships: Internal	General Manager, Managers, Foresters, Company Employees	
Working Relationships: External	Forestry Commission, Land Commission Land Owners, Rapid Response Team, Chiefs, District Assembly	

About Miro Forestry

Miro Forestry (“Miro”) is a sustainable plantation forestry business with operations in Ghana and Sierra Leone, establishing commercial forests for the production of wood products.

Miro is one of West Africa’s leading plantation forestry businesses, employing over 1,500 people, operating high quality plantations while preserving ecological environments and supporting local employment and community development.

Main Purpose of Appointment:

To maintain and build relationships with national and local stakeholders including the Ministries of Lands, the Ghana Forestry Commission, the Stool (Paramount Chief and sub-Chiefs), the local police service, local landowners, farmers etc

Take senior responsibility for the Company’s stakeholder management strategy.

Functions of Appointment:

Duties shall include but not limited to overseeing the following:

- Application for all harvesting permits.
- Ensure timeously renewal of permits when needed
- PPC (Plantation Production Permit) volume submissions and then conveyance’s permits as well.
- Final volume reconciliation with Forestry Commission (FC) of completed compartments.
- New land acquisition
- Finalize Land agreement with Chiefs and Lands commission
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- Organize all new land boundary demarcation by FC.
- Handle all other FC and MIRO related FC correspondence.

- Organize and manage the rapid response team.
- Organize and handle Wildlife patrols
- Manage and file correspondence with FC
- Manage court cases and legal queries
- Secure additional Gmelina Timber for procurement by Miro
- Manage timber theft and illegal activities

JOB HOLDER SPECIFICATIONS

Formal Education:

- Bachelor Degree in social sciences or a business-related field from a recognized university

Experience:

- At least Five years in a similar or related role

Personal qualities and competencies:

- Establish and maintain effective working relations with all stakeholders
- Ability to implement policies effectively
- Ability to understand Land Laws of Ghana
- Good in Excel, Word, Publisher and PowerPoint presentation
- Maintain confidentiality at work
- Work independently in the absence of supervision
- Communicate clearly and concisely, both orally and in writing
- Establish and maintain effective working relations with all stakeholders

Location:

The position will be located at the company's Main office situated at **Agogo, Ashanti Akyem, Ashanti Region, Ghana**

"This job description is a guideline of key performance areas, but does not limit your activities to the content herein. Your role is continuously to add value to the company and carry out any reasonable instructions from your manager, thus ensuring that you Miro's objectives."